

## Invoice rules ECSEL-JU projects

### Variable Fee

ARTEMIS-IA, AENEAS and EPoSS are liable to pay a significant part of the operational costs of the ECSEL Joint Undertaking office for their activities to support the ECSEL projects. This obligation is described in the Council Regulation (EU) No 561/2014 of 6 May 2014 on establishing the ECSEL-JU.

ARTEMIS-IA finances its contribution to these costs through a contribution fee (called Variable Fee), paid by project participants of ECSEL projects that are a member of ARTEMIS-IA and by those that have signed a DoA with ARTEMIS-IA.

An invoice for the Variable Fee will be sent in the first quarter of each year, with the exception of the first year of a project (see: important remarks). For ARTEMIS-IA members the Variable Fee is described in article 2.2 of the ARTEMIS-IA Bylaws, which can be found on <https://artemis-ia.eu/regulations.html>.

The ARTEMIS-IA General Assembly decided upon the following Variable Fee percentages:

| Year | ARTEMIS-IA member | DoA signer |
|------|-------------------|------------|
| 2015 | 3.2 %             | 3.3 %      |
| 2016 | 2.4 %             | 3.0 %      |
| 2017 | 2.0 %             | 2.5 %      |
| 2018 | 1.8 %             | 2.1 %      |

The Variable Fee for ECSEL projects is calculated using the following formula:

$$\frac{\left(\frac{TimeYear}{TimeProject}\right) \times FundingPartner}{IndustryAssociationCount} \times VariableFeePercentage$$

### Formula Explanation

|                                 |  |
|---------------------------------|--|
| <b>TimeYear</b>                 | Duration in this year of the partner in the project (in days)  |
| <b>TimeProject</b>              | Total duration of the project (in days)  |
| <b>FundingPartner</b>           | Maximum possible funding of the partner in the project (in €)  |
| <b>Maximum possible funding</b> | The maximum funding that a partner may receive from the Funding Authority and/or from the National Funding Authorities, as specified in the PAB Decision |
| <b>IndustryAssociationCount</b> | Number of industry associations affiliated with ECSEL (AENEAS, ARTEMIS-IA, EPoSS), the partner is member of or signed a DoA with                         |
| <b>VariableFeePercentage</b>    | Variable Fee percentage for the year, based on membership or DoA   |



The formula states that if a partner is member of two, respectively three associations, the Variable Fee invoiced by ARTEMIS-IA is charged over 1/2 respectively 1/3 of the funding amount in a year.

Please note that in case a partner is member of multiple associations, this partner will receive invoices from each of the associations it is member of. Each association charges according its own Variable Fee %.

| Formula example - Variable Fee for partner A in project X for year 2017 |   |
|---|---|
| TimeYear  | 120 days  |
| TimeProject   | 731 days  |
| FundingPartner  | € 3,089,067   |
| IndustryAssociationCount  | 1   |
| VariableFeePercentage   | 2.0 %   |
| Formula   | $(( 120 / 731 ) * 3,089,067 / 1) * 2.0\% = € 10,141.94$ |

#### Important remarks

- The Variable Fee will only be invoiced after the Grant Agreement has been signed by ECSEL-JU or the European Commission. The invoices of the Variable Fee are addressed directly to the representatives of the partners in project consortia.
- If a project partner signs a Declaration of Acceptance (DoA) or becomes an ARTEMIS Industry Association member during the execution of a project, the project partner is obliged to pay all the Variable Fee invoices for active projects for the full duration of the project, including those of past years.

#### Post-calculations

After the project has ended and on request of a project partner, a final invoice (post-calculation based on the actual total funding received by the project partner can be made. The condition for a post-calculation is that ARTEMIS-IA receives a confirmation from the participating state about the final total funding of a partner. A post-calculation will only be invoiced or credited if the difference between the invoiced Variable Fee and the post-calculated Variable Fee is larger than 10%.

#### More information

For more information, please contact the ARTEMIS Industry Association office:  
Email: [info@artemis-ia.eu](mailto:info@artemis-ia.eu)  
Tel: +31 88 0036 188

### C-member share (additional contribution fee)

All C-members of ARTEMIS Industry Association have agreed to pay an extra variable contribution for the non-paying non-members participating in the same ECSEL-JU projects as they are (Article 5 of ARTEMISIA Supplementary Agreement (ASA)). This C-member share is a yearly invoice and will be based on the actual situation within the project. The C-member share for a certain year will be invoiced in Q2 of the following year.

In case a project partner becomes a C-member during a project, this partner is not invoiced for the C-member share of previous years, before the official start-date of his membership. Of course, the new C-member will be invoiced for the C-member share starting the running calendar year.

The C-member share for ECSEL projects is calculated using the following formula:

$$\frac{\left( \frac{\text{FundingPartner}}{\text{FundingCMembers}} \right) \times \text{FundingFreeriders}}{\text{IndustryAssociationsCount}} \times \text{VariableFeePercentage}$$

| Formula Explanation             |  |
|---------------------------------|--|
| <b>FundingPartner</b>           | Funding C-member for current year  |
| <b>FundingCMembers</b>          | Funding all C-members for current year   |
| <b>FundingFreeriders</b>        | Funding Free riders for current year   |
| <b>IndustryAssociationCount</b> | Number of industry associations affiliated with ECSEL (AENEAS, ARTEMIS-IA, EPoSS), the partner is member of or signed a DoA with |
| <b>VariableFeePercentage</b>    | Variable Fee percentage for members for current year   |

#### Formula example:

| Partner   | Funding 2017 | ARTEMIS  | AENEAS   | EPoSS    |
|-----------|--------------|----------|----------|----------|
| Partner A | 20,000       | C-member | C-member |          |
| Partner B | 60,000       |          | C-member | C-member |
| Partner C | 30,000       | C-member |          |          |
| Partner D | 40,000       |          |          |          |
| Partner E | 50,000       |          |          |          |
| Partner F | 40,000       | B-member | Member   | Member   |

| Partner A                |         |
|--------------------------|---------|
| FundingPartner           | 20,000  |
| FundingCMembers          | 110,000 |
| FundingFreeriders        | 90,000  |
| IndustryAssociationCount | 2       |
| VariableFeePercentage    | 2.0 %   |

Using the formula, the C-member share for 2017 for partner A in project X is calculated as follows:  
 $(( 20,000 / 110,000 ) * 90,000 / 2) * 2.0\% = \text{€ } 163,64$